

**PATRIOT ACT ADDENDUM TO MERCHANT PROCESSING AGREEMENT**

TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY, AND RECORD INFORMATION THAT IDENTIFIES EACH INDIVIDUAL OR BUSINESS WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS, DATE OF BIRTH, AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE WILL ALSO ASK TO SEE YOUR DRIVER'S LICENSE AND/OR OTHER IDENTIFYING DOCUMENTS.

**SECTION I: IF MERCHANT IS A GOVERNMENT ENTITY, CHECK BOX FOR SUPPORTING DOCUMENTATION PROVIDED**

**\*\* DO NOT COMPLETE SECTIONS II AND III**

- GOVERNMENT ENTITY ARTICLES OF INCORPORATION
- GOVERNMENT ENTITY TAX DETERMINATION LETTER
- GOVERNMENT ENTITY THIRD PARTY VERIFICATION (DESCRIBE) \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

**SECTION II: CHOOSE A FORM OF IDENTIFICATION** (MINIMUM, ONE BOX MUST BE CHECKED AND COMPLETED,

AND SUPPORTING DOCUMENTATION MUST BE PROVIDED) **\*\* COMPLETE SECTION III BELOW FOR ADDITIONAL REQUIRED INFORMATION**

**GOVERNMENT ISSUED BUSINESS LICENSE**

IDENTIFICATION NUMBER \_\_\_\_\_  
 PLACE OF ISSUANCE \_\_\_\_\_  
 DATE OF ISSUANCE \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

**TAX RETURN**

I.R.S. EMPLOYER IDENTIFICATION NUMBER \_\_\_\_\_  
 TYPE OF TAXES FILED \_\_\_\_\_  
 PLACE OF ISSUANCE \_\_\_\_\_ DATE FILED \_\_\_\_\_

**CORPORATE RESOLUTION**

PLACE OF ISSUANCE \_\_\_\_\_  
 DATE FILED \_\_\_\_\_

**ARTICLES OF INCORPORATION**

PLACE OF ISSUANCE \_\_\_\_\_  
 ARTICLES OF INCORPORATION FILE DATE \_\_\_\_\_

**PARTNERSHIP AGREEMENT**

NAME OF WHO EXECUTED PARTNERSHIP AGREEMENT \_\_\_\_\_  
 DATE OF PARTNERSHIP AGREEMENT \_\_\_\_\_

**BUSINESS FINANCIAL STATEMENTS**

DATE \_\_\_\_\_  
 TYPE: BALANCE SHEET \_\_\_\_\_ INCOME STATEMENT \_\_\_\_\_ STATEMENT OF CASH FLOWS \_\_\_\_\_

**ON-SITE VISIT**

DATE \_\_\_\_\_ BUSINESS CONSISTENT WITH APPLICATION:  YES  NO

**SEC FILING**

STOCK TICKER SYMBOL \_\_\_\_\_

INDIVIDUAL NAME \_\_\_\_\_

ADDRESS OF RESIDENCE \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT FROM RESIDENCE) \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

**SECTION III: CHOOSE A FORM OF IDENTIFICATION** (MINIMUM, ONE BOX MUST BE CHECKED AND COMPLETED)

**A VALID DRIVER'S LICENSE IS REQUIRED. IF NO DRIVER'S LICENSE IS AVAILABLE THE INDIVIDUAL SIGNING ON BEHALF OF THE MERCHANT MUST INITIAL HERE TO INDICATE THE INDIVIDUAL DOES NOT HOLD A DRIVER'S LICENSE AND CHOOSE ANOTHER FORM OF IDENTIFICATION LISTED BELOW: MERCHANT INITIALS \_\_\_\_\_**

**DRIVERS LICENSE IS:  MORE THAN 90 DAYS OLD  LESS THAN 90 DAYS OLD (CREDIT CARD INFORMATION REQUIRED)**

DRIVER'S LICENSE NUMBER \_\_\_\_\_ DATE OF ISSUANCE \_\_\_\_\_ STATE OF ISSUANCE \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

**STATE ID IS: MORE THAN 90 DAYS OLD  LESS THAN 90 DAYS OLD (CREDIT CARD INFORMATION REQUIRED)**

STATE ID NUMBER \_\_\_\_\_  
 PLACE OF ISSUANCE \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_

**PASSPORT AND CREDIT CARD (CREDIT CARD INFORMATION REQUIRED)**

PASSPORT NUMBER \_\_\_\_\_  
 COUNTRY OF ISSUANCE \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_

**MEXICAN CONSULATE ID AND CREDIT CARD (CREDIT CARD INFORMATION REQUIRED)**

MATRICULA ID NUMBER \_\_\_\_\_  
 PLACE OF ISSUANCE \_\_\_\_\_  
 CITY OF ISSUANCE \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_

**MILITARY ID AND CREDIT CARD (CREDIT CARD INFORMATION REQUIRED)**

SOCIAL SECURITY NUMBER \_\_\_\_\_  
 PLACE OF ISSUANCE \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_

**RESIDENT ALIEN ID AND CREDIT CARD (CREDIT CARD INFORMATION REQUIRED)**

RESIDENT ALIEN ID NUMBER \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_

**CREDIT CARD INFORMATION**

TYPE OF CARD \_\_\_\_\_  
 NAME OF CARD ISSUER \_\_\_\_\_  
 FIRST FOUR DIGITS OF CREDIT CARD NUMBER \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_ DATE OF ISSUANCE (IF AVAILABLE) \_\_\_\_\_

NAME AND TITLE (PLEASE PRINT) \_\_\_\_\_

SIGNATURE\* \_\_\_\_\_

DATE \_\_\_\_\_

**X**

SALES REPRESENTATIVE NAME (PLEASE PRINT) \_\_\_\_\_

SIGNATURE\* \_\_\_\_\_

DATE \_\_\_\_\_

**X**

\* BY SIGNING ABOVE, YOU HEREBY ACKNOWLEDGE AND AGREE THAT THE INFORMATION LISTED HEREIN IS TRUE AND CORRECT AND WAS PERSONALLY OBSERVED ON THE INDICATED DOCUMENT.

**GOVT.**

**BUSINESS VERIFICATION**

**INDIVIDUAL VERIFICATION**